

# WEDDING PLANNING CHECKLIST



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## ☐ 18-12 MONTHS BEFORE THE WEDDING:

- ☐ Start a binder or Pinterest board
- ☐ Determine your budget
- ☐ Decide who is going to be in your wedding party
- ☐ Start the guest list
- ☐ Have an engagement party
- ☐ Hire a wedding planner
- ☐ Narrow down your favourite wedding venues
- ☐ Choose your wedding date
- ☐ Book / Reserve your date and venue(s)  
(ceremony & reception)
- ☐ Book your officiant
- ☐ Narrow down your favourite caterers
- ☐ Meet caterers & tasting
- ☐ Book caterer

## ☐ 12-8 MONTHS BEFORE THE WEDDING:

- ☐ Start looking for photographers, bands, florists
- ☐ Book photographer
- ☐ Book videographer
- ☐ Book entertainment
- ☐ Purchase wedding dress  
(some custom dresses take 6 - 12 months to make)
- ☐ Reserve a block of hotel rooms for guests
- ☐ Create a gift registry
- ☐ Launch a wedding website

## ☐ 6-7 MONTHS BEFORE THE WEDDING:

- ☐ Select and purchase invitations
- ☐ Start planning honeymoon
- ☐ Shop for bridesmaids' dresses
- ☐ Meet with your officiant
- ☐ Send out save-the-date cards
- ☐ Reserve structural and electrical necessities
- ☐ Book florist
- ☐ Arrange transportation
- ☐ Plan day-of timeline



## ☐ 4-5 MONTHS BEFORE THE WEDDING:

- ☐ Book rehearsal and rehearsal dinner venue
- ☐ Check on wedding invitations
- ☐ Order the cake
- ☐ Send guest list to the host of your shower
- ☐ Purchase wedding shoes
- ☐ Dress fittings
- ☐ Schedule hair and makeup artists
- ☐ Choose your music



### 3 MONTHS BEFORE THE WEDDING:

- ☐ Finalize menu
- ☐ Finalize flowers
- ☐ Order favours
- ☐ Make a list of people giving toasts/speeches
- ☐ Finalize readings
- ☐ Purchase undergarments
- ☐ Finalize the schedule for the ceremony and reception
- ☐ Print menu cards and programs
- ☐ Purchase rings
- ☐ Send your event schedule to the vendors

### 2 MONTHS BEFORE THE WEDDING:

- ☐ Touch base with the vendors
- ☐ Meet with the photographer
- ☐ Review the playlist with the band or DJ
- ☐ Send out invitations
- ☐ Submit a newspaper wedding announcement
- ☐ Bachelorette party!

### 1 MONTH BEFORE THE WEDDING:

- ☐ Enter RSVPs into your guest-list database
- ☐ Get your marriage license
- ☐ Send rehearsal dinner invitations
- ☐ Last dress fitting
- ☐ Stock the bar
- ☐ Send out final payments
- ☐ Confirm times for hair and makeup
- ☐ Confirm times for all vendors
- ☐ Email and print directions for drivers of transport vehicles
- ☐ Assign seating
- ☐ Purchase wedding party gifts
- ☐ Write vows
- ☐ Get your hair cut and coloured

### WEEK OF THE WEDDING:

- ☐ Reconfirm arrival times with vendors
- ☐ Delegate small day-of tasks
- ☐ Send a timeline to the bridal party
- ☐ Pick up your dress
- ☐ Check in with the photographer
- ☐ Set aside cheques for the vendors
- ☐ Book a spa treatment
- ☐ Send the final guest list to the caterer and all venues
- ☐ Break in your shoes
- ☐ Assemble and distribute the welcome baskets
- ☐ Pack for your honeymoon